

Kelbrook & Sough Village Hall
Registered Charity No.1101005

User Group Booking Form

Thank you for making a provisional booking for Kelbrook and Sough Village Hall.
To confirm your booking, please complete the details below and return this form to the Letting Secretary together with the agreed deposit. Cheques should be made payable to Kelbrook and Sough Village Hall and received within 14 days to secure the booking.

Please ensure you read and observe our Terms and Conditions of Hire.

<p>Name of Hirer</p> <p>Name.....</p> <p>Company/Organisation Name.....</p> <p>Address.....</p> <p>Town Post Code.....</p> <p>Telephone Number..... Email.....</p>
<p>Type of Function</p> <p>Private (Party, Disco, Wedding, Christening etc.).....</p> <p>Public (Please specify).....</p> <p>Business (Please specify).....</p>
<p>FACILITY REQUIRED</p> <p>Main Hall <input type="checkbox"/> Annex <input type="checkbox"/> IT Suite (Annex only) <input type="checkbox"/></p> <p>Kitchen (Annex only) <input type="checkbox"/> Stage <input type="checkbox"/></p>
<p>DATE FUNCTION</p> <p>Function Date ... / ... / ... Start time __:__ Finish Time __:__. Recurring yes/no weekly monthly annually</p>

I agree to abide by the Terms and Conditions of Kelbrook and Sough Village Hall.

Signed..... **Date**.....

Complete this form and send it, complete with payment to Anne Barker, 35 Dotcliffe Road, Kelbrook, BB18 6TL